

JOHNSON COUNTY COMMUNITY COLLEGE

JOB DESCRIPTION

Position Title

Adjunct Faculty

Reports to

Chair/Assistant Dean/Director/Dean of Appropriate Program

Position Description – Adjunct Faculty Roles and Responsibilities

Adjunct Major Position Responsibilities

Teaching – Adjunct faculty members are expected to be effective teachers and excel in course instruction. Listed below are the minimum expectations of all faculty who teach at JCCC.

Effective teaching requires content expertise: Faculty must demonstrate deep subject knowledge, including key concepts, current and relevant research, methodologies, tools and techniques, and meaningful applications. Consequently, faculty members are expected to do the following:

- Possess thorough and accurate knowledge of his or her specific field/discipline including the ability to evaluate and apply content.
- Be committed to professional development by keeping current in their respective discipline.
- Maintain faculty credentials as required by the college's accrediting agencies.

Effective teaching reflects sound instructional methods drawn from the scholarship of teaching and learning, and cultivates a supportive learning environment that allows students to think critically and experiment with material. Therefore, faculty members are expected to do the following:

- Select and develop instructional materials; plan and organize instruction to enhance student learning; create appropriate assignments to encourage student learning, the development of communication skills, and higher order thinking; and use available instructional technology, as appropriate.
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of scholars. Faculty do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates, even when it leads to findings and conclusions that differ from their own. Faculty accept their share of faculty responsibilities for the governance of the institution (drawn from AAUP Statement on Professional Ethics, 1966, Revised 1987, 2009). Therefore, adjunct faculty members are expected to do the following:

- Collaborate with faculty, staff, and stakeholders from across the College and the community in order to create, preserve, and enhance important partnerships.
- Provide support for both adjunct and full-time colleagues in the form of consultation and cooperation; work as effective team members when required.
- Treat all members of the college community with dignity and respect demonstrating inclusivity and civility, and engage in constructive conflict resolution.

Updated – February 3, 2016